Covenant Evangelical Presbyterian Church 5290 Milwaukee Rd. Tecumseh, Michigan 49286 517-301-4602

ARRANGEMENTS FOR WEDDINGS

General Instructions: The marriage license <u>must</u> be in the Pastor's hands before the

ceremony is to begin.

Special music requests and arrangements for rehearsals must be made

with our music director.

WEDDING POLICIES

- 1. Only flowers and unity candle may be placed on the communion table.
- 2. All music must be approved by our music director.
- 3. The church caretaker will be used for all weddings at the church.
- 4. The Minister of Covenant Presbyterian Church will conduct all services; any other arrangements are to be made through the Minister.
- 5. Pre-marital counseling is recommended. *
- 6. There are to be no pictures taken during the ceremony by anyone in attendance.
- 7. Videos are to be taken from outside the Sanctuary only.
- 8. *No smoking* will be allowed anywhere in the building or grounds.
- 9. The throwing of confetti, rice, or birdseed is not allowed.
- 10. The Minister reserves the right to refuse to officiate at any marriage service if the circumstances and the spirit of the wedding are not in keeping with Christian marriages.
- 11. The grounds and pavilion area may be used. The area must be cleaned up after the event
- 12. No alcohol is permitted on the premises or grounds.

BUSINESS MATTERS

The following amounts are not standard fees, but rather minimum:

Payable To:

Minister's gratuity (suggested minimum) \$300.00 Richard Mortimer

Sanctuary/use of church building No Charge

Musician \$200.00 Ben Nichols Church Caretaker \$100.00 Jim Skelton

TBD Sound System \$100.00

Gratuities to individuals are to be made out to each one separately by check or envelope.

ALL FEES AND GRATUITIES ARE TO BE GIVEN TO THE PASTOR AT THE REHEARSAL.

IT IS THE RESPONSIBILITY OF THE WEDDING PARTY TO CONTACT THE FOLLOWING PEOPLE FOR THE CEREMONY.

BEN NICHOLS: Music and Sound System bensmusicdesk65@gmail.com LORRIE PARKER: Office Manager (building key) contactthecove@gmail.com

Each can be contacted at the church: 517-301-4602 (from 8am-4pm)

If you need a building key, you must sign one out with the church's office manager.

We respectfully request that all rooms be left neat and orderly.

Thank you!

*We recommend pre-marital counseling at Perspectives LLC with Donna McCarrell MA, LPC. The six sessions of pre-marital counseling are designed to help couples discern their readiness for the awesome commitment of marriage and equip them for the joys and challenges of married life. Counseled couples will be required to complete the Prepare-Enrich Marital Inventory. This inventory provides valuable information about the couple's relationship that is used in the counseling sessions.

\$600.00

The five sessions of pre-marital counseling (with licensed counselor) and Prepare-Enrich Inventory

Perspectives LLC Donna McCarrell, MA, LPC 517-414-5123 perspectivesllccounceling@gmail.com